

**Rockingham Free Public Library
Personnel Committee Special Meeting Minutes
October 15, 2015, 8:30 AM. RFPL Top Floor Meeting Room**

Committee members present: Pat Fowler, John Bohannon, Karin Fischer (chair pro temp)

Library personnel present: Celina Houlné (Library Director)

Members of the public present:

1. The meeting was called to order at 8:38 AM by Fischer.
2. There was no change to the agenda.
3. There was no public comment.
4. The minutes of the meeting of September 15th were approved.
5. Director evaluation. The next steps were discussed. Bohannon will bring nine copies of the summary evaluation comments and the Director's self-evaluation to the next full board meeting for its review and comment.
6. New business. None
7. The next meeting is on November 17th at 5:15 PM at the RFPL.
8. Review of tasks. See above
9. The committee, with the Director, entered into executive session at 8:45 AM to discuss the Library Director's contract and conduct the monthly performance review. The Director left at 8:55 AM and the executive session continued to process parts of the Director's evaluation. The committee came out of executive session at 10:10 AM.
10. The meeting adjourned at 10:10 AM.

Respectfully submitted by John Bohannon, Committee Secretary, October 15th, 2015.