

## Library Board Personnel Committee Minutes

September 27, 2016

5:45 PM

**Location:** Meeting Room

**Trustees in Attendance:** John Bohannon, Gary Fox, Martha Rowley, Ellen Taetzsch and Celina Houlne

1. Call to order. *5:45 pm*
2. Additions to the agenda for routine administrative matters and/or pressing matters that will require ratification at a future meeting *N/A*
3. Public comment (3 minutes per person) *N/A*
4. Approve Minutes of July 14 meeting: *John Bohannon moves to approve the July 14<sup>th</sup> minutes as is. Martha Rowley seconds the motion. Motion is approved unanimously*
5. Director's Evaluation process & date of upgrade *Committee will recommend pay grade upgrade on November 30<sup>th</sup> to full Library Board.*
6. Executive Session: Director's Evaluation *John Bohannon moves to find that premature general public knowledge of the details concerning a personnel matter involving a RFPL employee will clearly place the employee and the board at a substantial disadvantage by disclosing the personal details of this topic. Gary Fox seconds the motion. Motion is unanimously approved.*

*John Bohannon moves that the board enter into executive session to discuss a personnel matter where premature general public knowledge would clearly place the RFPL at a substantial disadvantage and that the Director not be invited to attend. Gary Fox seconds the motion. Motion unanimously approved.*

*Exited executive session at 6:07pm*

7. Review Action Items, and Proposed Agenda Items for Next Meeting *Review director's evaluation*
8. Set Date for Next Meeting *October 17<sup>th</sup> at 10:00am*
9. Adjourn *Gary moves to adjourn at 6:10pm*

Respectfully submitted

Ellen Taetzsch