

Personnel Committee meeting of the Rockingham Free Public Library October 17, 2016.

Attending: Martha Rowley, John Bohanon, Gary Fox

Meeting begins at 10:00 am.

1. John Moves, Martha seconds – approve minutes of September 27, 2016.

All in favor – Motion carries - unanimous

2. Clarification for the Policy #8: Personnel Committee will provide the Library Director with the formal evaluation not more than 1 week following the October Board meeting.

3. This year, there is a November meeting and no December meeting, so #9 in the Policy will occur during the November Board meeting.

4. John moves to find that premature general public knowledge of the details concerning a personnel matter involving a RFPL employee will clearly place the employee and the board at a substantial disadvantage by disclosing the personal details of this topic.

Martha Seconds, Motion carries – unanimous

John moves that the board enter into executive session to discuss a personnel matter where premature general public knowledge would clearly place the RFPL at a substantial disadvantage, and that the director not be invited to attend.

Martha seconds, Motion carries- unanimous

5. Enter executive session at 10:15 am...

Came out of executive session at 10:30 am

John moves, Gary seconds:

1. Approve draft letter of evaluation of the director with date changes as presented
2. Approve the draft of comments with the scoring summarized as presented
3. Approve distributing via e-mail to the board before the October 25th board meeting
4. Recommend Board discussing in executive session at the October 25th board meeting.

Motion carries - unanimous

John Moves, Martha seconds to adjourn at 10:35 am.