

BOARD OF TRUSTEES LONG-RANGE PLANNING COMMITTEE MEETING MINUTES

September 13, 2017

4:30 PM

Present: John Bohannon, Gary Fox, Kate Kane, Committee Members

Others: Celina Houlne, Library Director

Call to Order: John called the meeting to order at 4:35 PM.

Additions to Agenda for routine administrative matters and/or pressing matters that will require ratification at a future meeting: None

Public Comment (3 minutes per person): None

Approve Minutes of January 23, 2017, meeting: Moved by John Bohannon and seconded to approve as printed. The motion passed.

Review Final Draft of Long Range Plan: Celina reported that she worked with the staff to create the new long range plan. She pointed out a change to the mission statement of the library. Three long range priorities, of equal weight, were noted. The plan covers a five-year period. John requested that Celina provide a yearly update on the plan at the January meeting each year, beginning in January 2019. Celina indicated that the stats and demographics in the plan will be updated as needed before the plan is included in any grant application. John moved that the committee present the long range plan to the full board with the recommendation that the plan be approved with the changes noted. The motion was seconded and approved unanimously.

Set Date for Next Meeting: No action at this time. Committee will reconvene if plan needs to be adjusted.

Review Tasks: John will write motion for full board to approve plan as written with clarification of the mission statement.

Executive Session: None needed.

Adjourn: At 5:05 PM, moved and seconded to adjourn this meeting.

Respectfully Submitted,

Kate Kane
Recording Secretary