

**Rockingham Free Public Library**  
**Board of Trustees**  
**Tuesday, January 7, 2020**

**Present:** John Bohannon, Ellen Taetzsch, Brady Weinstock, Susan Spaulding, Don Tretter, Martha Rowley, Dale Kondracki, Celina Houlne

**Absent:** Kate Kane, Kathleen Hacker

**Guests:** None

1. **Call to order:** 6:17pm
2. **Additions to Agenda for routine administrative matters and/or pressing matter that require ratification at a future meeting:** None
3. **Public Comment (3 minutes per person):** None
4. **Approve Minutes of October 29, 2019 Meeting:** Ellen moved, Susan seconded. Mary Van Hartesveldt should be noted as a guest on these minutes. Approved unanimously
5. **Director's Report:** The RFPL will have a new database called Learning Express helping job seekers. The library will no longer have Heritage Quest as a database since the State is no longer funding this. The WIFI hotspots will begin to be distributed this month.
6. **FY20 Budget Status Report:** Projection for the FY20 budget to be approximately \$3,000 which is down by \$1,000 from September. The health insurance incentives has decreased due to a decision at the town, the pension payments are higher this year than anticipated.
7. **Representation at Hearing for Trust:** Peoples Bank is requesting the court remove judicial review from the Barkers Trust. This is a common practice and there is no need to show up in court for this if you are not opposed, according to the lawyer. Celina will call the court and say that we approve this change.
8. **March Election and Board Positions:** Brady and Kate will run again. Susan will not. Look for someone to run in her place. Petitions are due 1/27 by 4pm
9. **Other Buisness:** N/A
10. **Review Data for Organizational Meeting- March 3 or March 10:** March 3 at 7:15pm
11. **Review Action Items and Proposed Agenda Items for Next Meeting:** Review committees, elect officers, welcome new trustees
12. **Directors Evaluation-Executive Session:** Ellen moved that premature general public knowledge of the details concerning a personnel matter involving a RFPL employee will clearly place the employee and the Board at a substantial disadvantage by disclosing the personal details of this topic. John seconded, unanimously approved.  
John move that the board enter into executive session to discuss a personnel matter where premature general public knowledge would clearly place the RFPL at a substantial disadvantage, and that the Director not be invited to attend. Susan seconded, unanimously approved. Executive session was entered at 6:47pm.  
Executive session exited at 6:56pm  
Dale moved that the Board approve the annual evaluation of the Director as discussed and that the Board Chair be directed to present the written evaluation to the Director at his earliest convenience. Brady seconded, unanimously approved.
13. **Adjoun:** Ellen moved, Brady seconded. Meeting adjourned at 7:00

Respectfully submitted,  
Ellen Taetzsch, Vice Chair