

Rockingham Free Public Library

Board of Trustees

Tuesday, October 4, 2022

Present: Carol Blackwood, Don Tretler, Martha Rowley, Ian Graham

Absent: Brady Weinstock

AGENDA

1. Call to Order: at 6:37pm
2. Additions to Agenda for routine administrative matters and/or pressing matters that will require ratification at a future meeting: None
3. Public Comment (3 minutes per person): None
4. Approve Minutes of July 5, 2022 meeting: Moved by Rowley; Seconded by Tretler; motion approved unanimously.
5. Discussion: Library Director annual performance review: Committee discussed the key questions for the Library Director evaluation process: (1) Should the process be the same as in previous review cycles? (2) Should the process be paper-based, electronic, or a hybrid of both? Committee discussed the importance of confidentiality and confirmed a tentative list of those who would be asked to complete the evaluation form. That tentative list includes all members of the Library Board of Trustees; all library employees; the chair of the Friends of the Library Board; and the Town Manager and Town Finance Manager. Committee discussed inviting general comments and observations among the larger Town of Rockingham community.
6. Motion: Rowley moved that for the upcoming annual Library Director evaluation that the Board retain the current Library Director evaluation form that has been in use, that the Board make the online collection of data the preferred method of reply but allow for the use of the physical form by those who have a strong preference to do so. Tretler seconded. Motion approved unanimously.
7. Other Business: None.
8. Review Action Items and Agenda Items for next meeting: Tentative next Personnel Committee meeting: Tuesday, December 6, 2022 at 6:30pm
9. Adjourn: Moved by Rowley; Seconded by Tretler; adjourned at 7:21pm

Submitted by Ian Graham, October 5, 2022