

**Rockingham Free Public Library
Board of Trustees Personnel Committee Meeting
Tuesday, Dec. 6, 2022**

Present: Carol Blackwood, Don Tretler, Martha Rowley, Brady Weinstock; Ian Graham, Director
Absent: n/a

1. Call to Order: 7:43 pm.
2. Additions to Agenda for routine administrative matters and/or pressing matters that will require ratification at a future meeting: n/a
3. Public Comment (3 minutes per person): n/a
4. Approve Minutes of Oct. 4, 2022 meeting: Martha moved, Don seconded. Motion passed unanimously.
5. Discussion of Director's Review process
6. Other business: n/a
7. Executive Session (if necessary): Martha moved that the Board enter into Executive Session to discuss the evaluation of a public officer or employee under the provisions of VSA Title 1, Section 313 (a) (3). Don seconded. Motion passed unanimously. Entered Executive Session at approximately 8 pm.

Returned from Executive Session at 8:25 pm.

8. Review Action Items and Proposed Agenda Items for Next Meeting: The Board Chair will write up the evaluation for the Library Director and provide it to the full board for approval at the next full board meeting, Jan. 10.
9. Adjourn: Brady moved, Martha seconded. Meeting adjourned at 8:27 pm.

Respectfully submitted,
Brady Weinstock, Secretary