

Rockingham Free Public Library

Board of Trustees Draft Minutes

Tuesday, January 2, 2024

Trustees Present: Carol Blackwood (Chair), Ginny Massucco, Mike Sola, Ryan Coyne, Martha Rowley

Staff Present: Ian Graham (Director)

Location: Rockingham Free Public Library

Agenda

1. Call to Order

- a. Chair Carol Blackwood called the meeting to order at 6:38pm

2. Additions to Agenda for routine administrative matters and/or pressing matters that will require ratification at a future meeting

- a. None

3. Public Comment (3 minutes per person)

- a. None

4. Approve Minutes of November 7, 2023 and December 5, 2023 Meeting

- a. Minutes unanimously approved with correction to 12/5/2023 minutes noting March 2024 for Trustee Training (corrected from March 2023)

5. Update: Trustee Terms Ending 2024

- a. Don Tretler, Martha Rowley, Mike Sola terms ending. Rowley running, Sola running, Tretler unknown. Weinstock (resigned term ending 2026): seeking candidate

6. Director's Update including end of year budget update

- a. One or more Trustees plan to attend panel discussion on serving on public boards held at RFPL on 1/8 at 7pm. Annual report turned into town on 12/15. Pamela completed Digital Literacy grant requirements by end of 2023 calendar year; grant-funded computers now being used for ongoing Tech Tuesdays training. RFPL applied for \$15,000 grant to support Library of Things; food preparation training (casual, not professional); and seed library. 51% of budget spent halfway through fiscal year; annual appeal being moved to spring (probably April), may reduce direct mailing and shift to electronic; upcoming events focused on April eclipse.

7. Discussion: Board Secretary options for post-election

- a. Tabled for next meeting

8. Update: Regular RFPL updates at Town of Rockingham Selectboard meetings

a. Tabled for next meeting

9. Update: Trustee Training

a. Tabled for next meeting

10. Schedule committee meetings

a. Ian will convene the Fundraising Committee

11. Other Business

a. None

12. Executive Session (if necessary)

a. None

13. Review Action Items, and Proposed Agenda for Next Meeting

a. None; next meeting schedule for Thursday, March 7, 2024 at 6:30pm

14. Review and Approve Warrants

a. None

15. Adjourn

a. Meeting adjourned at 7:40pm

Submitted by Martha Rowley