

Rockingham Free Public Library
Board of Trustees Policy Committee Draft Minutes (recorded by Mike Sola)
Wednesday, 5 June 2024

Trustees Present: Margo Ghia (Chair), Carol Blackwood, Wendy Levy, Mike Sola

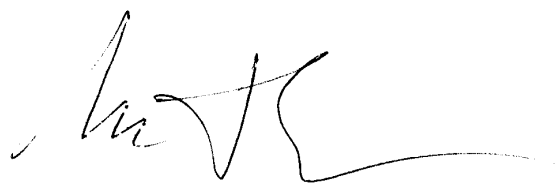
Staff Present: Ian Graham (Director)

Location: library, first floor rear

AGENDA

1. Call to Order: Board Chair Margo Ghia called the meeting to order at 6:29 pm
2. Additions to Agenda: none
3. Public Comment: none
4. Discussion: initial review of Operational and Personnel Policies; determine next steps
 - Wendy Levy moved to nominate Carol Blackwood as committee chair, seconded by Mike Sola, unanimously adopted
 - Ian Graham raised the issue of how S.220, “An act relating to Vermont’s public libraries,” will affect the library’s operational and personnel policies. The ensuing discussion focused on two points: (1) the library’s policies must align with the state’s; the state’s policies have not yet been established; the committee needs to wait upon determination of the state’s policies before acting; (2) whether the library’s personnel policies are on a sound legal basis, given the town’s existing personnel policies
 - Ian Graham and Mike Sola will do an independent comparison of the two policies when the town’s policy document becomes available (within three weeks)
 - Mike Sola will do a first editing of the library’s operational and personnel policies document, followed by a second reading of the edited version by Wendy Levy; this to be done within one week
 - committee members will review the library’s bylaws, particularly regarding number of board trustees, trustee tenure, and scheduling of voting for new trustees
 - the committee agreed to hold another meeting on 17 June 2024, at 6:30 pm, to review the edited version of the library’s operational and personnel policies and the committee members’ review of the bylaws
5. Other Business: none
6. Review Action Items, Propose Agenda Items for Next Meeting: review of operational and personnel policies and bylaws
7. Adjourn: a motion to adjourn was made by Margo Ghia, seconded by Wendy Levy, at 7:38

—respectfully submitted by Michael Sola

A handwritten signature in black ink, appearing to read "Michael Sola". The signature is fluid and cursive, with a long horizontal stroke extending to the right.