



Library Board of Trustees Meeting Minutes

Thursday, August 15, 2024

6:30 PM

LOCATION: Rockingham Free Library Meeting Room (upper floor) and MS Teams (link below)

AGENDA

1. Call to Order
 - a. Chair Margo Ghia called the meeting to order at 6:34pm
2. Additions to Agenda for routine administrative matters and/or pressing matters that will require ratification at a future meeting
 - a. None.
3. Visitor/Possible new Trustee
 - a. Bonnie North was introduced to all in attendance. Bonnie is interested in serving on the library board to fill the vacancy upon a recent board resignation. Carol moved that the Board recommend that the Town of Rockingham Selectboard appoint Bonnie North to serve on the Library Board of Trustees; motion seconded by Ginger; motion unanimously passed.
4. Approval of minutes of May 16, 2024 meeting
 - a. Minutes approved unanimously.
5. Trustees email accounts: discussion
 - a. Trustees will be given Outlook accounts and will be responsible for 2-factor authentication.
6. Director's Update
 - a. The kitchenette funded by the Seed to Spoon grant is nearing completion. The related cookbook club has begun meeting, and the gardens are in development as well. The library has switched to VoIP telephones in an effort to reduce telecom costs. The front steps of the library are being cleaned and grouted to ensure longevity.
7. Operational Policy Discussion
 - a. The Policy Committee is still working on revising the Operational Policy. That committee is scheduled to meet again on September 4, 2024.

8. Personnel Policy Update

- a. The Library Board and Policy Committee are waiting for the Town of Rockingham to complete its updates to the Town personnel policy.

9. FY26 budget

- a. Finance Committee will begin convening in September to draft the FY26 budget for Board consideration in November.

10. Other Business

- a. Trustees are encouraged to speak to Ian about committee assignments.
- b. Next meeting is September 19, 2024, at 6:30pm

11. Review Action Items, Propose Agenda Items for Next Meeting

- a. None.

12. Adjourn

- a. Meeting adjourned at 7:45pm

Posted August 8, 2024

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Meeting ID: 244 222 024 160 / Passcode: in2V8b



Meeting rooms are accessible by elevator at the entrance to the left of the front stairs.

Rockingham Free Public Library, 65 Westminster Street, Bellows Falls, VT 05101

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