



## Library Board of Trustees Meeting

Thursday, September 19, 2024

6:30 PM

Present: Margo Ghia (Chair); Mike Sola (Treasurer); Virginia Driscoll; Mary McCallum; Martha Rowley; Ian Graham (Director)

Absent: Carol Blackwood; Ryan Coyne; Ginny Massucco; Bonnie North

### Minutes

1. Call to Order: Chair Margo Ghia called the meeting to order at 6:30pm.
2. Additions to Agenda for routine administrative matters and/or pressing matters that will require ratification at a future meeting: None.
3. Public Comment (3 minutes per person): None.
4. Approve Minutes of August 15, 2024 Meeting: Moved by Driscoll, seconded by McCallum. Approved unanimously.
5. Trustee Email Accounts: Sam Howard assisted present Trustees in accessing new email account.
6. Discussion: Building Improvements and Needs: Director reported that work on the front steps of the library is almost done, and that the Buildings and Grounds Committee will be convened to provide and prioritize a list of additional known work to be done, including addressing a leak in the Youth Activity Room and repairing the back steps, among others.
7. Update on Policy Revisions: Mike Sola and Director will meet to continue work on Operations Policy.
8. FY26 Budget: Finance Committee will convene to draft FY26 budget; typically Director presents preliminary budget to Selectboard in November, Library Board finalizes budget in early December and provides to Selectboard in mid-December.
9. Committee Assignments: Committees assignments nearly complete.
10. Other Business: announcement that Bonnie North is now a Trustee, having been confirmed by the Selectboard to fill a vacancy.
11. Review Action Items, Propose Agenda Items for Next Meeting: For November meeting: Operational Policy.
12. Review and Approve Warrants
13. Adjourn: Meeting adjourned at 7:10pm.